Lexis Advance® Hong Kong
Intuitive Experience

Legal-Tech Expertise

Content Without Boundaries
Advancing Legal Technology To A New Level
# Table of Content

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>About Lexis Advance® Hong Kong</td>
<td>1</td>
</tr>
<tr>
<td>Why Lexis Advance® Hong Kong?</td>
<td>3</td>
</tr>
<tr>
<td><strong>User Guide</strong></td>
<td></td>
</tr>
<tr>
<td>• Lexis Advance® Hong Kong Home Page</td>
<td>7</td>
</tr>
<tr>
<td>• Pre-Search Filters</td>
<td>9</td>
</tr>
<tr>
<td>• Navigate Publications</td>
<td>11</td>
</tr>
<tr>
<td>• Navigate Legal Topics</td>
<td>13</td>
</tr>
<tr>
<td>• Advanced Search</td>
<td>14</td>
</tr>
<tr>
<td>• Post-Search Filters</td>
<td>15</td>
</tr>
<tr>
<td>• Case Features</td>
<td>17</td>
</tr>
<tr>
<td>• Snapshot View</td>
<td>19</td>
</tr>
<tr>
<td>• History</td>
<td>20</td>
</tr>
<tr>
<td>• Alerts</td>
<td>21</td>
</tr>
<tr>
<td>• Terms &amp; Connectors Tips</td>
<td>23</td>
</tr>
<tr>
<td>Journey to Lexis Advance® Hong Kong</td>
<td>25</td>
</tr>
</tbody>
</table>

*Please note: Lexis Advance® Hong Kong is continually evolving, so actual screens and features may vary slightly from those displayed here.*
About Lexis Advance® Hong Kong

It elevates online legal research experience to a new level. Lexis Advance® Hong Kong hosts an extensive content source and incorporates the latest legislation, case law, commentary and our Practical Guidance solutions on precedents and workflow documents. In the era of information, it is crucial to access relevant information efficiently to assist you to make better informed legal decisions. We combine smart content with flexible and advanced technology to help you dig deeper, spot hidden connections and analyze better for your legal research. The new Lexis Advance® Hong Kong accelerates the power to connect, communicate and collaborate among teams on the platform, which enhances the synergy within the digital workplace trend.

*Winner* of Hong Kong Business Technology Excellence Awards 2019. Award in the category “Online Services for Legal award”
Unrivalled Experience of Advanced Technology and Smart Content

Made in Hong Kong, for Hong Kong

World Class Law Library

Advanced Legal Technology

Legal Content since 1818

All-in-One

Local and International Legal Expertise Connections

Lexis Advance® Hong Kong
Why Lexis Advance® Hong Kong?
Intuitive Experience

You can now get information at a faster and easier pace. Lexis Advance® Hong Kong is equipped with an intelligent legal search engine, built together with legal taxonomy and incisive filters. It assists you to improve search relevance and accuracy by narrowing down the results efficiently.

Legal-Tech Expertise

Being a technology leader and resources provider in the legal industry, we build strong legal intelligence with access to trusted legal, news and business sources. Lexis Advance® Hong Kong hosts an extensive content source and incorporates the latest legislation, case law, commentary and our Practical Guidance solutions on precedents and workflow documents. Our respected and experienced editors and expert authors enrich Lexis Advance® content with analysis and in-depth commentary to further enhance your understanding.

Content Without Boundaries

Lexis Advance® Hong Kong transforms the way professionals conduct legal research, including a streamlined research tool providing an efficient and user-friendly interface to access thousands of legal materials from legislation and cases to analytical materials. Lexis Advance® enhances your productivity by saving you time accessing the most critical and accurate information available without any boundaries, to make the best-informed decisions.
Lexis Advance® Hong Kong Home Page

Introducing Lexis Advance® Hong Kong Red Search Box
One box does it all.
Return to the home page. Click Lexis Advance® Hong Kong Research on any screen.

Access other subscription products. Click the down arrow for access to your other subscription products, such as Lexis® Hong Kong Practical Guidance.

Browse legal publications, legal topics or search for specific publications or topics. Click Browse. Select Publications or Topics. Drill through the jurisdiction or search for specific publication or topic.

Set, change or edit client IDs.

Return to recent searches or documents retrieved. Also connect via the History pod below the Red Search Box.

Link to Settings, Alerts, Feedback and Sign Out etc. Or use the landing page pods shown on this page.

Search Tips. Get help with searching tips and terms and connectors.

Jurisdiction Filter. Select a country from the drop-down list to see its filters. When you run a search, the selected country’s results display first, although results from all other countries will be available.

Place your cursor in the Red Search Box and enter your search words, find publications and more:

- natural language, you can enter a search in plain English, without having to use any special terms or connectors, e.g., company law director fiduciary duty and click Search.
- terms and connectors search, e.g., director w/30 fiduciary duty and click Search. Check the last few pages of this guide for the terms & connectors tips for details.

- citation to find the full-text document, e.g., [2016] 3 HKC 307
- partial or full publication title, e.g., Halsbury’s, to find a publication title to add to your search. Or retrieve the documents within the publication
- case name, e.g., Akai Holdings Ltd v Ernst and Young, and click Search to retrieve the full-text case and CaseBase, as well as search results for other references to that case
- legislation title, e.g., Arbitration Ordinance (Cap 609), and click Search to retrieve results as well as search results for annotated versions and other secondary materials
- traditional Chinese search terms, e.g., 公司董事責任

As you type, the Red Search Box offers suggested legal phrases, documents or publications. It offers to run your search in natural language or terms & connectors. You could also let Lexis Advance® decide which one is more appropriate for your search based on your search words.

Refine your search up front and filter by content, jurisdiction or legal topic. Also find recent searches, filters or topics. You can also filter your search results from the results page.

Publications Pod. You can view, edit or rearrange the list of your publications.

Get there quicker! Get fast access to Publications, Favourites, Alerts (a blue dot indicates that the item has new information). Also get access to Help topics.

Rearrange your Lexis Advance® Hong Kong home page, moving the pods to put what you want at the top. Just drag and drop.
Pre-Search Filters

Choose your research scope by jurisdiction, practice area and content type in the Red Search Box.
You can filter your search results to limit the number of documents that appear. You can also save time by filtering before you search by choosing jurisdictions, content types and/or legal topics. Add favourite publications, combinations of publications, recently used filter combinations or frequently used legal topics to your search. Finally, you can get assistance developing terms and connectors through search tips.

- **Click the flag** and choose your relevant jurisdiction filter.
- **Click** the Search Everything pull-down menu to add filters. As you add, the **Search Everything** box will display the filters you’ve selected.
- As you add filters across screens, the **Narrow By** box displays your filter choices. Click the **X** to delete a choice or **Clear** to remove all choices.
- Finished selecting filters? You can **save the combination as a favourite** and re-use. Click the **star** to add it to your **Favourites** list.
- Navigate filter choices. Just select a **Filter** link.
- **Content Type** options include all content types available, eg, select to search only legislation and cases.
- **Legal Topics** options include a wide range of top level legal topics.
- **Recent & Favourites** options include recent and favourite publications/combinations of publications, recent and favourite filter combinations, and recent and favourite legal topics selected from **Browse Topics**.
- **Advanced Search** helps you to conduct a more refined search by Cases, Legislation, Secondary Materials and Forms & Precedents.
Navigate Publications

Enter the publication title in the Red Search Box.

- Select the Table of Contents (TOC) link of a publication title to browse the TOC all the way through to document level.
- Select the publication title to add it to your search in the Red Search Box. Your search results would be within the scope of your selected publications.

Phrase Suggest Technology

Lexis Advance® suggests and predicts legal phrases, documents and publications relevant to your search terms. (e.g. Halsbury for Halsbury’s Laws of Hong Kong)
You can also search or browse your subscribed publications under publication listings:

A Click **Browse** then select **Publications**. Browse by jurisdiction, content type etc. Or click **All Publications** to search and browse alphabetically by title.

B **Enter a title or partial title.** Suggestions are provided as you type. Click the gray magnifying glass to search.

C **Filter publications** by content types, jurisdictions, etc. Find what you need more quickly by selecting filters, e.g., Hong Kong Secondary Materials. As you add filters, the **Narrow By** displays your filter choices. Click the X to delete a choice or **Clear** to remove all choices.

D **Browse publications alphabetically.** Use this bar first to select a letter. Then add content and jurisdiction filters.

E **Click a publication** link and you can:
   - add the publication to your search
   - retrieve all available documents for that publication
   - Go to advanced search for that publication

F **Click the information icon** add the information icon logo for this point to display the publication description with details on content, coverage and update schedule.

G Click the **Add All These as Search Filters** button to add all the publications on the screen to your search.
If you prefer to find a legal topic to begin your research, start in Browse Topics.

A Search for specific topics or browse through the Lexis Advance® Hong Kong legal topic hierarchy. Click Browse then select Topics.

B You can search for specific topics. Enter your search words and click the magnifying glass.

C Browse levels of the legal topic hierarchy. Click a Topic link. Select a topic or use the arrows to open or close additional levels.

D Use your topic in your research. Once you choose a topic, you can:
   • Get documents. View search results on this topic, such as relevant cases, legislation, commentary and journals.
   • Add topic as a search filter. Add it to a search where you can add your own search terms.
   • Create a topic alert. Your Topic Alert will be added to your landing page Alerts pod. To make it a Favourite, add it to your Favourites pod by clicking the Star icon next to the topic in the Recent & Favourites list.
Advanced Search

Lexis Advance® refines search results efficiently by different aspects of cases, legislation, secondary materials and forms & precedents, delivering the most relevant search results.

Select the Advanced Search link above the Red Search Box to move to Advanced Search forms.

A **Your search is built for you!** As you enter words in the fields (see D), the query displays in the Red Search Box.

B **Select a date**, e.g., before, after or in between two dates.

C **Each field is a document segment** or part. Limit your search to specific document parts, if you choose.

D Move to another Advanced Search form. Choose another content type under the Advanced Search pull-down menu at the top of the Red Search Box. Or choose a different content type at the bottom of the Advanced Search page.

E Get help with searches, including search commands. Even find segment examples and answers to frequently asked questions.
Lexis Advance® redesigned the results page by empowering you to streamline your search results by jurisdiction, keywords, timeline, court etc. It creates a new standard for research, while enhancing its fundamental components.
**A** Set up an Alert for your search across content types. Click the bell icon next to your search.

**B** Click Snapshot to see an overview of the relevant results for each content category.

**C** Print, download, email, or send to Dropbox without opening documents. Check the box next to the document title(s) you need and click the appropriate Delivery icon. Or create a printer-friendly page of your results.

**D** Sort documents. Use this pull-down box to re-sort by relevance, date and court, etc. To change your default order, select Edit Default Order.

**E** Keep track of documents viewed. The glasses icon marks the documents you viewed over the last 30 days. Hover over the icon to see the last viewed date.

**F** Determine relevance. See your search terms in context to help determine which documents are on point.

**G** Refine your search. For more focused results, filter by:
- **Content type**, e.g. select from legislation, secondary materials and more. Select a content type or click More to see additional content categories.
- **Date**, i.e. slide the timeline or enter dates.
- **Adding more words to your search**. Enter them in the Search Within Results box.
- **Content-specific options**, such as refining cases by selecting single or multiple courts. Each content type offers different filter options, so you can only filter one content type at a time.

To add filters: Click a filter link; it displays in blue under Narrow By. To remove the filter just click the X in the blue box. Select and remove multiple filters.

Save favourite filter combinations, e.g., your practice area and jurisdiction, to use again. Click the star and save the combination to your Favourites pod on the landing page.

**H** Natural Language and Terms & Connectors Search Results. You could rerun the search as “Natural Language” or “Terms & Connectors” type by selecting the relevant button at the top of your results page.
Case Features

When you view a full-text case, even lengthy cases, you can navigate quickly to the facts you need with our new intuitive features.
A Print, deliver or share. Also request a printer-friendly version.

B Navigate quickly in the document. The toolbar displays at the top of your document and “floats” with you as you move through scrolling the text, so you can navigate or work without scrolling back to the top. Go to specific document parts, e.g., case summary or ruling of a specific judge. Move among search terms or reporter pages.

C Create a direct link to quickly and easily share your full-text document.

D Add more search words. In the Search Document box, enter specific words to further refine your search.

E Move among results documents. Click Next document or Previous document arrows. Click Results list to return to your last position in the results list.

F Copy the case citation for your work. Include parallel citations and a link to the full-text case. Format using a variety of style formats.

G Change law reports. Select a reporter.

H Link to full-text documents cited. Just click the link.

I Return to the top of a page, with a single click. While scrolling, click on the Back to the Top arrow.

J Click Download Document to download the pdf version of the reported judgment.

K CaseBase Signal shows the subsequent treatment of a case. You could refer to the key below for details.

Negative treatment
Warning – Negative treatment indicated. A negative (red) signal is given to decisions which have been subsequently reversed, disapproved or overruled.

Cautionary treatment
Caution – Questioning or distinguishing treatment indicated. A cautionary (yellow) signal is given to decisions which have been subsequently distinguished, explained, not followed, questioned or varied.

Positive treatment
Positive treatment indicated. A positive (green) signal is given to decisions which have been subsequently applied, approved, followed or affirmed.

Neutral treatment
Neutral or citing treatment indicated. A neutral signal is given to decisions which been either considered or cited (also ‘referred to’ or ‘discussed’).

Citation information
Link to CaseBase entry. A citation information signal is given to decisions for which there is only citation information available.
Snapshot View

Snapshot displays the relevant search results across multiple content types and jurisdictions in a single screen, giving you a holistic view of your search results.

A Scroll and view the top three results by relevance. In the Snapshot View, the first four content types in your search are open to display automatically.

B Deliver or save documents across content types.
Browse and check the boxes of the documents you want and click the print, email or download icons.

C Click a document link to open the full-text document.
View search history for the past 90 days. You can view your search history and pick up where you left off quickly by going to your History.

A **Return to a search fast.** Select from the five most recent searches or documents from the History pod on the landing page. Or click History in the black header. Link to your complete History list by selecting View all history.

B **Print your history.** Get a printer-friendly list of searches. Then click the Print button.

C **Sort your history by date** (oldest or newest first), client ID, search type or search title (alphabetical or reverse alphabetical order).

D **Filter history to display** by date or date range, client ID and more. Only dates with research are included. Just click a date, type, etc, the filter displays in blue under Narrow By. Remove the filter; just click the X in the blue box.

E **See search details up front.** Each listing tells you content types, search type, eg, natural language, search terms, and more.
Alerts

To set up an Alert, look for the Alert "bell" icon. You’ll find it at the top of most screens when you’re conducting tasks that may require updates. For example, it’s located conveniently at the top of your Search results screen. This icon also displays when you select a legal topic in Browse Topics and on the results screen when you get topic documents.

Select the Alert icon and then choose your update options

Move through the options screens in seconds, selecting just what you need.

A Overview options: Select an Alert title, review/edit search terms, add a description and select a client ID (optional).

B Monitor options: Your options mirror your search, eg, if you searched case law, legislation and secondary materials, you can include any or all that content in one alert update.

C Deliver options: Select start and end dates, online or email/online delivery, etc. Plus select the update frequency. Choose the delivery date and time or deliver alerts when updates are available.

D Share options: Add email addresses so colleagues also receive alert updates.

View Alerts results

Email updates come to your inbox. View search terms to determine relevance. Select documents, review and use internal document links to navigate to other relevant documents.

Plus, you can view all your Alerts and check for updates from the Lexis Advance® Hong Kong home page. Check the Alerts pod. A blue oval icon shows you the number of results documents available for that item.

To view an alert, select its link from the Alerts pod. Or select View all alerts to move to your Alerts management screen.
Manage Alerts

On the Alerts management screen, you can...

A Filter Alerts by frequency, client and more, even adding more search words to refine your results.

B Use the icons to:
- Select multiple alerts for edits
- Start alert updates again after pausing
- Pause the alert updates
- Delete the alert updates

C From the More drop-down option, browse and delete all results quickly. Or keep the results and mark as read.

D Edit search terms, content or change delivery frequency etc.

E Move to your search results; select the alert title link. Look for the number of update documents in the blue oval icon.
Terms & Connectors Tips (Cases)

1 Synonyms

Are there any synonyms or abbreviations for the terms you entered?
E.g. liquidation insolvency OR winding up
E.g. BVI British Virgin Islands

Apply this to the example and insert all the relevant synonyms:

[company and liquidation insolveney winding up]

2 Variations

Are there any variations for the terms you entered?
E.g. liquidat! liquidate(s), liquidated, liquidating, liquidation or liquidator(s)
E.g. wind! up wind up, wind-up, winding up or winding-up

Enter the ! connector at the end of the root word to cover all the variations:

[compan! and liquidat! insolven! wind! up]

3 Connectors

Or mainly for connecting synonyms
w/n the connected search terms will be within range of the specified number of words
e.g. w/30 means that the connected search terms will be within 30 words of one another
( ) group the search terms together

Your completed search will look like this:

[compan! w/30 (liquidat! or insolven! or wind! up)]

1 We suggest w/10 for the search terms to be extremely close and w/100 for more flexibility in searching legal issues.
Terms & Connectors Tips (Legislation)

1 Synonyms

e.g. Basic Law could be BL

2 Variations

e.g. Variations of article include art, art., arts, article, articles etc.

3 Connectors

Or Basic Law or BL
w/n Art! w/30 37 covers judgment that wrote "article 35, 36, 37" and the like.
   Art! w/30 37 w/30 Basic Law improves the accuracy in referring to Article 37 of Basic Law.
   ( ) (Basic Law or BL)

Your completed search will look like this:
Journey to Lexis Advance® Hong Kong

Like any journey from one place to another, it should start by where you are coming from, what you are bringing with you and where you are heading to. The diagram would assist you on your journey to Lexis Advance® Hong Kong.

Getting Started

• Understand the scope of content you need
• Understand the user behavior
• Tailor-made Subscription Plan
• Sign the contract

Access

• Receive Lexis Advance® Welcome Email & Login Credentials
• Receive Lexis Advance® Hong Kong Starter Guide

Training

• On-site Training (Group/One-to-One)
• Training Videos
• Online Tutorial (Webinar)

LexisNexis Support

• You may contact your relevant LexisNexis sales representative for more details.
• Lexis Advance® Hong Kong Training: traininghk@lexisnexis.com
• Customer Service Support: (852) 2179 7888 help.hk@lexisnexis.com
LEGAL RESEARCH
TECHNOLOGY TO MATCH YOUR NEEDS TODAY – AND TOMORROW

We continue to invest in the Lexis Advance® Hong Kong research solution, marryng legal information with innovative technology to help you make fast, smart decisions and provide sound counsel.

Contact us
+852 2179 7888

Sign in
advance.lexis.com/hk

Learn more
lexisnexis.com.hk/lahk

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